Incident Log

Building Name: Kennedy High School
Address: 1400 Main Ave
Watakiki, HI 96720

Dates (from): 02/20/00 (to): 02/23/00

Completed by (name): Robert Johnson

Location	Date	Com-plaint Location ?	Investigation Record ('x' the forms that were completed)									Outcome/Comments (use more than one line if needed):	Log Entry By (initials):
			Complaint Form	Occupant Interview	Occupant Diary	Log of Activities	Zone/Room Record	HVAC Checklist	Pollutant Pathway	Source Inventory	Hypothesis Form		
Ground Floor Principal Office	2/20/00	YES	☒	☐	☐	☐	☐	☐	☐	☐	☐	Principal's admin assistant complaining of headaches, possible fumes.	RJ
Ground Floor Principal Office	2/22/00	YES	☐	☒	☐	☐	☒	☐	☐	☐	☐	No problems detected during spot survey	RJ
2nd Floor Teachers kitchen	2/23/00	NO	☐	☒	☐	☐	☒	☐	☐	☐	☐	No problems detected during spot survey	RJ
Third Floor Teachers Lounge	2/22/00	YES	☐	☒	☐	☐	☒	☐	☐	☐	☐	Elevated Temperature and Humidity. CO was very slightly high. Particulates checked out OK. CO2 was well under the 1000ppm guideline in the OSHA Technical Manual Section iii, Chapter 2 (outdoor CO2 was 340 ppm, thereby measured CO2 was even further below the "700ppm above outdoor" limit recommended in ASHRAE 62-1999R).	RJ
Ground Floor Admin Office 2	2/22/00	NO	☐	☒	☐	☐	☒	☐	☐	☐	☐		RJ
Ground Floor Room 105	2/22/00	NO	☐	☐	☐	☐	☒	☐	☐	☐	☐		RJ
Ground Floor Principal Office	2/23/00	YES	☒	☒	☒	☒	☒	☒	☒	☒	☒	No problems detected during trend monitoring of CO, CO2 Temperature and Humidity.	RJ
Ground Floor Admin Office 2	2/23/00	NO	☐	☒	☐	☐	☐	☐	☐	☐	☐		RJ
2nd Floor Teachers kitchen	2/23/00	NO	☐	☒	☐	☐	☒	☐	☐	☐	☐	No problems detected during trend monitoring of CO, CO2 Temperature and Humidity.	RJ
Ground Floor Room 105	2/23/00	NO	☐	☒	☐	☐	☐	☐	☐	☐	☐		RJ
Third Floor Teachers Lounge	2/23/00	YES	☒	☒	☒	☒	☒	☒	☒	☒	☒	Elevated Temperature, Humidity and CO due to windows being opened.	RJ
			☐	☐	☐	☐	☐	☐	☐	☐	☐		